

**NEW JERSEY DEPARTMENT OF CORRECTIONS**  
**WHITTLESEY ROAD**  
**P.O. BOX 863**  
**TRENTON, NJ 08625**

**NOTICE OF JOB VACANCY**

<b>TITLE:</b> Senior Repairer	<b>SALARY RANGE:</b> \$46,295.93 - \$67,001.13	<b>POSTING NO.:</b> 259-25	<b>ISSUE DATE:</b> 7/18/2025 <b>CLOSING DATE:</b> 8/18/2025
<b>LOCATION:</b> Edna Mahan Correctional Facility for Women, Maintenance Unit – Union Twp., NJ		<b>CLASS OF SERVICE:</b> Competitive	
<b>THIS POSTING IS <u>ONLY</u> OPEN TO THE FOLLOWING:</b> <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <input type="checkbox"/> Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions         </div> <div style="width: 30%;"> <input type="checkbox"/> State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions         </div> <div style="width: 30%;"> <input checked="" type="checkbox"/> Interested individuals who meet the stated requirements         </div> </div>			
<b>JOB DESCRIPTION</b>			
Under the direction of a Crew Supervisor or other supervisor in a state department, institution or agency, performs the basic maintenance, repair or mechanical adjustment work involved in varied types of buildings, building facilities, building utilities and/or furniture; takes the lead over lower-level repairers and helpers; does related work as required.			
<b>REQUIREMENTS</b>			
<b>EXPERIENCE:</b> Two (2) years of experience in work involving the inspection, repair and general maintenance of household, office and other equipment, fixtures, fittings, appliances, machinery, furnishings, and buildings.			
<b>LICENSE:</b> Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position. Appointees may be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle being operated.			
<b>BENEFIT(S)*</b>			
*Pursuant to the State/Department's policy, procedures and/or guidelines.			
Joining the second largest department in the State of New Jersey offers many benefits to acknowledge the hard work, dedication and leadership of staff members. Statewide benefits include:			
<div style="display: flex; flex-wrap: wrap;"> <ul style="list-style-type: none"> <li>Alternate Work Week available for some positions</li> <li>Telework available for some positions</li> <li>Deferred Compensation</li> <li>Paid Time Off</li> <li>13 State Holidays</li> <li>Health and Life Insurance</li> <li>Pet Insurance available through certain plans</li> </ul> <ul style="list-style-type: none"> <li>Flexible and Health Savings Accounts (FSA)/(HSA)</li> <li>Tuition Reimbursement</li> <li>Public Student Loan Forgiveness (PSLF)</li> <li>Up to \$250 in rewards for exercising</li> <li>Gym membership discounts</li> <li>Diversity &amp; Inclusion events</li> <li>Workplace security, health and safety</li> <li>Incarcerated Person empowerment and rehabilitation</li> </ul> </div>			
<b>APPLICATION INSTRUCTIONS</b>			
Please include resume and copy of transcripts (unofficial copies are acceptable), certification(s), and/or license(s), if applicable, in your response. Posting title and number must be included in the subject line of your email. All attachments must be sent in PDF or word format only. Additionally, you must provide your email address. To be considered, responses must be postmarked no later than closing date.			
Emailed resumes are to be sent only to: <span style="float: right;">DOC_OHR-Region4@doc.nj.gov</span> Forward Response To: <span style="float: right;">Megan Cardinale          Region 4 Personnel Services          Edna Mahan Correctional Facility for Women          30 County Road 513          Clinton, NJ 08809</span>			

DEDICATION

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HONOR

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INTEGRITY